

✦ Move In/Out Checklist ✦

This checklist is ideal for clients looking for a thorough clean before moving into or out of their home. It includes:

- **Baseboards throughout the house**
- **Enhanced detailing of bathrooms and kitchens**
- **Detail Cleaning of the Cabinets and Drawers**

No.	ACTIVITIES	☒
	BEDROOM/ WHOLE HOME	
1	Beds will be remade providing sheets and pillow cases are provided	☐
2	Furniture and Shelving will be dusted and sanitized	☐
3	Vacuum carpets and area rugs	☐

4	Clean and Sanitize all light switch panels, doorknobs	☐
5	Mirrors will be cleaned	☐
6	Blinds, Doors, and Window Sills will be dusted	☐
7	High Dusting for Cobwebs	☐
8	Baseboards that are accessible will be cleaned through out the entire house	☐
9	Trash is emptied	☐

10	Floors are mopped clean	
11	Doors will hand wiped and sanitized	
12	Door frames will be wiped and cleaned	
13	Walls will be dusted	
	BATHROOM SPECIFIC	
1	Vanity Lights will be Dusted	☐
2	Mirrors will be	☐

3	Sinks will be cleaned and sanitized	☐
4	Vanity will be Dusted and Sanitized	☐
5	Toilet will be cleaned and Sanitized	☐
6	Shower/Bath Walls and Floor will be Cleaned and Sanitized	☐
7	Shower Grout will be detailed clean	☐
8	Fixtures will be Cleaned and	☐

9	Drawers and Cabinets will be cleaned and sanitized	
	KITCHEN SPECIFIC	
1	Countertops will be cleaned and Sanitized	☐
2	Sink and Fixtures will be scrubbed clean and polished	☐
3	Front of Cabinets will be wiped down and sanitized	☐

4	Appliance fronts will be cleaned and polished/ stainless steel polished	☐
5	Microwave will be cleaned out	☐
6	Coffee Machines will be emptied and cleaned	☐
7	Appliances that are on countertops will be moved and cleaned behind.	☐
8	Drawers and Cabinets will be cleaned and sanitized	☐